

UPEI STUDENT UNION BY-LAW STUFF

Be it resolved the Executive Committee By-law section II 4 be amended to read:

The Vice-President Finance shall:

- A Be appointed upon the recommendation of Hiring Board.
- B Attend Council Meetings as a non-voting member
- C Attend Executive Meetings as a voting member
- D Ensure that the financial records of the Union are properly kept.
- E Be responsible for keeping the Executive committee informed of all issues which pertain to the finances of the Union
- F Present such financial reports as the Council shall require.
- G Receive and present to Council any requests for funding donations
- H Perform all such other duties as required

MOTIONS OF THE COMMITTEE TO AMEND THE BY-LAWS

a. Proposal to define Hiring Board composition

MOTION

Be it resolved that By-Law IV (Hiring Board), section 1 be amended to strike para D (will be moved to sect. 3) and state the following:

1. The composition of the Hiring Board shall be:

- A. In the hiring of UPEI SU part-time staff, the Board shall consist of the following:
 - I) The General Manager of the UPEI SU who shall act as a non-voting chairperson.
 - II) One Executive member who shall be delegated by the Executive.
 - III) One member of the UPEI SU. However, no current student employee may sit as a voting member of the Board, with the exception of the delegated executive member.
 - IV) The applicable supervisor of the position being interviewed shall act as a non-voting member.

B. In the hiring of the UPEI SU permanent, full-time staff, the Board shall consist of the following:

- i) The SU President as chairperson. The chair may only cast a vote in the event of a tie.
- ii) The Executive Vice President
- iii) Three voting members of Council not on Executive.

b. Proposal to define Duties of the Hiring Board

MOTION

Be it resolved that By-Law IV (Hiring Board), section 2, para B be amended

to state the following:

B. The Hiring Board shall receive and process all applications. It shall submit hiring recommendations and rationale to Council. In the summer months the Board shall submit recommendations to Executive.

Be it further resolved that section 2, para C be amended to state the following:

C. The recommendations are subject to the approval of Council. During the summer months, the recommendations are subject to the approval of Executive.

c. Proposal to define procedures of the Hiring Board

MOTION

Be it resolved that section 3, para A be amended to read the following:

A. i All position available for student participation in a General Hiring session in the Spring of each year shall be advertized for two consecutive weeks on the UPEI SU website, and other means available.

ii If a vacancy occurs during the fall or winter semesters, the Board shall advertize for that position for 1 weeks on the UPEI SU website, and other means available

iii If a vacancy during the summer months, Hiring Board is permitted to advertize in the local newspaper.

Be it further resolved that section 3, para B be amended to read the following:

ii The Hiring Board shall accept applications for positions up to the advertized deadline.

Be it further resolved that section 3, para C be amended to read the following:

C. The Chairperson shall keep all applications on file as long as selected employees are employed by the UPEI SU. This file may be examined by the Council during an In Camera session.

Be it resolved that section 3, para E be amended to state the following:

E. If a vacancy occurs in a position and time does not permit normal procedures as outlined in this By-law, the Executive committee may fill the position on an interim basis for no longer than 1 month. The new employee must be made aware that he/she is being hired on an interim basis.

Motion to Amend Executive Committee By-law



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