

# Guardian of the IDOL



## CLOUGH

Plant & University Engineer

9) Director of Security

### DIRECT RESPONSIBILITY

- 1) Residence Manager
- 2) Chief Accountant
- 3) Bookstore Manager
- 4) Purchasing Agent
- 5) Steno Pool Supervisor
- 6) Various Supervisors

The Comptroller would get involved directly in the above departments if legitimate complaints about the operations were not being resolved by the Managers.

B Areas where the Comptroller works on his own or with university personnel other than those above.

1) Budgets and estimates-

-Sit as a member of the Budget Committee

-Prepare and submit estimates to the Board

-Meet with Commission on Post Secondary Education to discuss university estimates

-Review monthly comparisons of actual vs budget expenditures

2) University borrowing-

Calculate the amount and time of borrowing and then make such application on behalf of the University

3) Union negotiations-

-Chairman of the committee that represents the University at all negotiating meetings.

4) Faculty salary negotiations-

## line of least resistance

In front of Marion and Bernadine Hall we have an entrance to the University. Here the University has gravelled the walk and planted shrubs. They also seeded it in an attempt to make the grass grow.

Students have cut an angle wearing a path through the grass and destroying a small shrub. Thus they have saved themselves at least two steps. Definitely they are to be commended on this

-Act as resource person for the Board of Governors negotiating committee

5) Space Allocation-

-Chairman of committee established to recommend future use of facilities as they are replaced by new structures e.g. Dalton Hall, Kelly Building, Convent Building

6) Campus Physical Development and Expansion-

-Work with Architects, contractors and university users in development and construction of new facilities and the renovation of present facilities. Act as University liason during the period of construction

7) Athletics-

-Member of University Athletic Board

8) General University Administration-

-Member of the President's Administrative Advisory Committee

9) Represent the University on various committees as set out by the Atlantic and Canadian Associations of University Business Officers e.g. - Member of committee established to develop a new financial information system for Atlantic Universities; -

Chairman of committee established to study the cost of athletics at the Atlantic Universities..

10) Such other duties as the President may indicate from time to time.

The Comptroller's office is one which affects all, yet it is one office we know little about - Dennis Clough, comptroller, articulates for our clarification.

-Editor

### JOB CONTENT - UPEI COMPTROLLER

This position is established in very general terms by Section 32 of the University Act. It says

(1) There shall be a Comptroller appointed by the Board who shall keep the accounts of the University and perform such other duties as the Board or President may require.

(2) The Comptroller holds office during the pleasure of the Board.

More specifically, the Comptroller is responsible directly or through a Manager or Supervisor for the following general areas:

A Areas where the Comptroller usually gets involved only in general policy and has a Manager or Supervisor see that the general policy is carried out in the day to day operations. Frequent meetings are held to review these policies.

#### AREA

- 1) Residence
- 2) Business Office
- 3) Bookstore
- 4) Purchasing
- 5) General Steno Serv.
- 6) Personnel
- 7) Development & Alumni Affairs
- 8) Physical Plant
- 9) Security

#### COMPTROLLER'S CONTACT

- 1) Business Manager
- 2) Business Manager
- 3) Business Manager
- 4) Business Manager
- 5) Business Manager
- 6) Personnel Officer
- 7) Development Officer
- 8) Director of Physical

effort to preserve their limited supply of energy. They are definitely to be congratulated on the effort they have made in questioning their habits and re-ordering their lives as their environment changes. Or have they noticed that the environment has changed?

Signed  
S.O.S.  
Save Our Selves