

IN CASE OF FIRE

Here's the Good News

RULES

1. When you have been alerted by the alarm, shouted warnings, or the sensation of smoke or fire:
 - (a) If there is smoke in the room, keep low to the floor.
 - (b) Before passing through any doors, feel the metal door knob. If it is hot, do not open the door.
 - (c) Before opening a door, brace yourself against the door, open it slightly. If heat or heavy smoke is present, close the door and stay in the room.
 - (d) If you can not leave the room open the windows - from the top to let out the heat and smoke - and from the bottom to let in fresh air.
 - (e) To attract the fire department's attention, if you are trapped, hang an object out the window. (In a dormitory room use a bed sheet, elsewhere, use a jacket, shirt or anything that will attract attention.) If there is a phone in the room, call the fire department and report that you are trapped, give the room number and the name of the dormitory or building.
 - (f) If you leave the room, close all doors as you exit.
 - (g) Go to the nearest exit or stairs; do not use the elevator.
 - (h) If the nearest exit is blocked by fire, heat, or smoke, go to an alternate exit.
 - (i) If all exits from the floor are blocked, go back to your room, close the door, open the windows and shout for help.
 - (j) After evacuating a building, stand clear; emergency

apparatus will be maneuvering around the building.

(k) Follow the directions of firemen and security personnel.

2. If you discover or suspect a fire:

(a) Sound the building fire alarm. Where there is no fire alarm in the building, warn the other occupants by knocking on doors and shouting a warning.

(b) Call the fire department - on Campus, call 894-4609, the Security Department. Give as much information as possible to the Security Clerk.

(c) Attempt the rescue of others only if you can do so safely.

(d) Fire extinguishers should be used only after the alarm has been sounded and a reliable person is assigned to notify the fire department by telephone. Then, only if you feel capable, a small incipient fire may be stopped by an extinguisher. Even if the fire is put out, the fire department should be called. The fire extinguishers should always be kept full to avoid delay in seeking a service - - - able extinguisher.

(e) It is unlawful to tamper with, disturb, or render useless any type of fire equipment or fire extinguisher, interior fire hose, or automatic fire alarm system provided for the fire protection and safety of the occupants of University buildings.

3. Protect yourself, don't:

(a) Abuse electrical supply - use of electrical "octopuses" to obtain a maximum number of outlets can result in the overload of circuits.

(b) Leave appliances - hot

plates, coffee percolators, irons, space heaters, etc. should never be left unattended. These items should be unplugged after use and not stored away until they are cool enough to comfortably touch.

(c) Leave open flame sources - candles, bunsen burners, etc. should never be left unattended. All open flames should be extinguished, even if being left alone for the shortest time.

4. These are prohibited in dormitories and individual rooms:

(a) Leaving waste storage - All waste should be disposed of as soon as possible. Surplus material should be stored in a safe place, not in corridors or stairways.

(b) Clutter in corridors and stairs - chairs, desks, storage are prohibited by law in

all exit ways. Blocked exit ways have been the cause of "chain reaction" pile ups of fallen people.

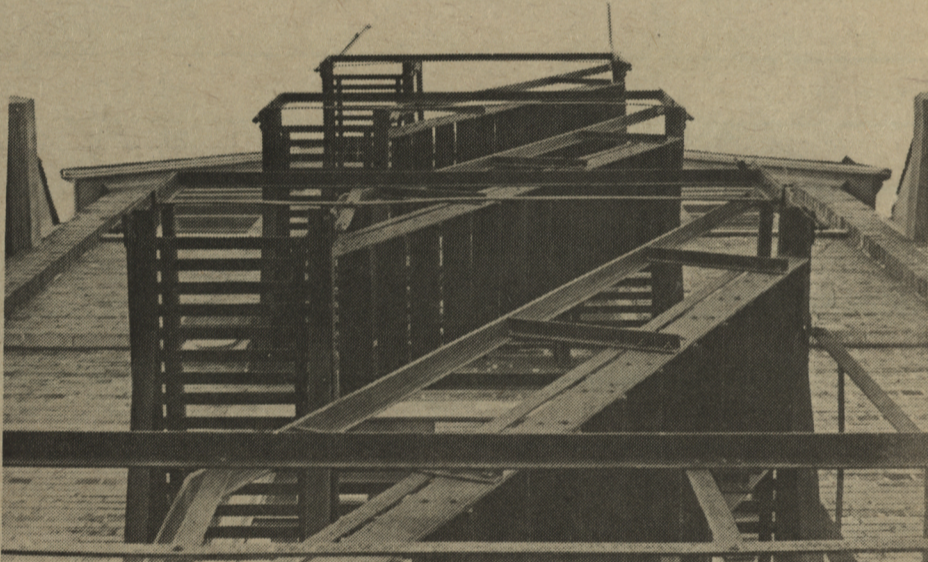
(c) Storing flammable liquids gasoline or gasoline driven motors, ether, paint, glue, etc. must not be stored in residential buildings. In laboratories, this type of storage is limited to specific quantities and containers. This is all for your own safety.

5. How you can help:

(a) Be alert and observant - make note of suspicious acts and notify University Security at 894-4609.

(b) Report all locks, doors, or windows in need of repair.

6. REMEMBER: all of this is for your own protection. If you should require any further explanations or have any queries, call the Security Department at 894-4609.



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