

Exam timetable -

December 1997

9:00 A.M.		2:00 P.M.		7:00 P.M.	
Wednesday, 10 December					
Biology 451 Chemistry 221 Economics 251 English 451 Family Studies 411 History 201 Pol. Studies 101	D-210 KCI-104 S.C. M-120 M-130 S.C. S.C.	Business Adm. 351A Business Adm. 351B Chemistry 201 Classics 101 Economics 101D Economics 401 Education 423 Education 425A Engineering 321 English 441 History 251 History 391 Mathematics 221 A, B Psychology 242 A, B Sociology 282 A, B	S.C. S.C. KCI-104 M-040 S.C. M-120 M-130 M-130 CASS-104 M-220 M-040 M-340 S.C. S.C. S.C.	Biology 311 Business Adm. 377C Economics 291 Economics 311 English 461 French 291 History 461 Psychology 101A Psychology 101C Rel. Studies 301	D-210 K-237 K-211 M-120 M-130 M-340 M-120 S.C. M-040 M-220
Thursday, 11 December					
Business Adm. 250 A, B, C Chemistry 111 A, B, C History 371 Nursing 203 Lab Exam Physics 251 Physics 272 Psychology 351	S.C. S.C. M-220 M-130 D-210 M-040	Biology 342 Business Adm. 377 A, B Economics 411 Engineering 331 Engineering 341 English 281 History 241 History 331 Physics 321 Sociology 321	S.C. S.C. M-020 CASS-104 D-210 M-130 M-120 S.C. K-211 M-040	Biology 120 Business Adm. 372 Comp. Science 111A Comp. Science 111B Comp. Science 111C Engineering 121 Mathematics 361 Philosophy 362 Psychology 311	S.C. K-211 S.C. S.C. S.C. CASS-104 CASS-301 M-120 ME-115
Friday, 12 December					
Biology 111 Business Ad. 341 A, B, C Chemistry 240 Chemistry 471 Comp. Science 241 Economics 271 English 371 History 321 Mathematics 381 Physics 381 Psychology 303 Rel. Studies 331	S.C. K-210, K-211 & K-237 S.C. KCI-104 CASS-104 M-120 M-220 M-040 CASS-301 CASS-301 ME-115 M-040	Chemistry 351 Economics 101F History 281 Philosophy 101A Philosophy 101B Psychology 352 Rel. Studies 201	S.C. M-040 M-220 S.C. S.C. S.C. M-220	Biology 321 Mathematics 151A Mathematics 151B Mathematics 151C Mathematics 151D Pol. Studies 211 Sociology-Anth. 261	D-210 S.C. S.C. S.C. S.C. M-040 M-130
Saturday, 13 December					
Accounting 201 A, B, C, D Biology 452 Fine Arts Hist. 101 History 103 Physics 211 University 100 A,B,C,D,E,F	S.C. D-210 M-130 M-130 M-040 S.C.	English 192A English 381 A, B, C, D Mathematics 301 Psychology 201B	M-130 S.C. M-040 S.C.	Chemistry 361 English 101 A, B, C, D English 101 E, F, G, H English 101 I, J, K, L History 261 Psychology 271C	KCI-104 S.C. S.C. S.C. M-220 M-040
Monday, 15 December					
Business 401 English 231 Mathematics 111 A, B, C, D	S.C. M-040 S.C.	Comp. Science 151A, B Psychology 101B Psychology 221 A, B	S.C. S.C. S.C.	Business Adm. 401 A, B English 261 Mathematics 101	S.C. S.C. S.C.
Tuesday, 16 December					
Business Adm. 101A, B English 251 History 101A	S.C. S.C. S.C.	English 192B English 193 German 101A, B Nursing 101 Lab Exam	M-130 M-220 M-040 Lab	Psychology 253 Sociology 101B	M-040 M-130
Wednesday, 17 December					
English 194 English 195	M-242 M-130	Anthropology 261 French 121A	M-242 M-220	French 121B French 231	M-253 M-130

Room Legend

- D- Duffy
- DA- Dalton
- K- Kelley
- M- Main
- ME- Memorial
- RL- Robertson library
- SC- Sports centre
- KCI- Chemistry building

NOTES:

(1) REGULATIONS FOR THE CONDUCT OF EXAMINATIONS

During an examination a student:

- (1) may not go in or leave an examination room without the permission of the Proctor
- (2) must provide personal identification satisfactory to the Proctor if asked to do so
- (3) may bring only authorized materials into the examination room.
- (4) may communicate only with the Proctor(s) while in the examination room.
- (5) unless otherwise instructed, must return all examination materials at the end of the examination.

Violation of these Regulations will be addressed under the provisions of Academic Regulation 23 (a).

(2) EXAMINATIONS MISSED

- (a) Satisfactory explanation for any examination missed must be made to the Registrar's Office within forty-eight (48) hours from the time the examination is written. Failure to do so will result in the notation "Fail no supplemental" (FNS) on the student's transcript.
- (b) The department will normally require the writing of a special examination in the case of an examination which was missed.
- (c) For explanations of sickness, a doctor's certificate may be required.
- (d) A fee of \$20 per examination is normally charged.

(e) SPECIAL EXAMINATIONS ARE PERMITTED ONLY UNDER EXCEPTIONAL CIRCUMSTANCES

Application forms must be completed at the Registrar's Office and approved by the Department(s) concerned.

(3) RE-READING OF EXAMINATIONS

- (a) Application to have any paper re-read must be made to the Registrar within one month after the recording of results.
- (b) Such an application must be supported by a substantial reason in writing.
- (c) A fee of \$20 must be paid before any paper is re-read. If the result of the re-reading is a raising of the grade, the fee will be returned to the student.
- (d) Students who intend to appeal a course grade are cautioned that failing grades have been checked very carefully and, barring a clerical error, appeals seldom result in higher grades.

INCOMPLETE SUBJECTS

- (a) Students who fail to complete all the requirements of a course due to circumstances beyond their control (such as illness) may, WITH THE PERMISSION OF THE PROFESSOR, CHAIR AND DEAN, be granted an amount of time deemed reasonable for completion of said course. Permission must be in writing and must be received in the Registrar's Office prior to the recording of final grades.
- (b) If a student does not complete the requirements of a course within the agreed-upon time, a grade of FNS will replace the INC.

INTENT:

- (1) The grade will replace INC on the transcript.
- (2) If a student already has a passing grade without completing the work and fails to complete the work by the agreed-upon date, the passing mark shall be submitted and shall be recorded in place of the INC.