

## Exam timetable -

December 1997

9:00 A.M.	2:00 P.M.	7:00 P.M.
<b>Wednesday, 10 December</b>		
Biology 451 D-210 Chemistry 221 KCI-104 Economics 251 S.C. English 451 M-120 Family Studies 411 M-130 History 201 S.C. Pol. Studies 101 S.C.	Business Adm. 351A S.C. Business Adm. 351B S.C. Chemistry 201 KCI-104 Classics 101 M-040 Economics 101D S.C. Economics 401 M-120 Education 423 M-130 Education 425A M-130 Engineering 321 CASS-104 English 441 M-220 History 251 M-040 History 391 M-340 Mathematics 221 A, B S.C. Psychology 242 A, B S.C. Sociology 242 A, B S.C.	Biology 311 D-210 Business Adm. 377C K-237 Economics 291 K-211 Economics 311 M-120 English 461 M-130 French 291 M-340 History 461 M-120 Psychology 101A S.C. Psychology 101C M-040 Rel. Studies 301 M-220
<b>Thursday, 11 December</b>		
Business Adm. 250 A, B, C S.C. Chemistry 111 A, B, C S.C. History 371 M-220 Nursing 203 Lab Exam Lab. Physics 251 M-130 Physics 272 D-210 Psychology 351 M-040	Biology 342 S.C. Business Adm. 377 A, B S.C. Economics 411 M-020 Engineering 231 CASS-104 Engineering 341 D-210 English 281 M-130 History 241 M-120 History 331 S.C. Physics 321 K-211 Sociology 321 M-040	Biology 120 S.C. Business Adm. 372 K-211 Comp. Science 111A S.C. Comp. Science 111B S.C. Comp. Science 111C S.C. Engineering 121 CASS-104 Mathematics 361 CASS-301 Philosophy 362 M-120 Psychology 311 ME-115
<b>Friday, 12 December</b>		
Biology 111 S.C. Business Ad. 341 A, B, C K-210, K-211 & K-237 Chemistry 240 S.C. Chemistry 471 KCI-104 Comp. Science 241 CASS-104 Economics 271 M-120 English 371 M-220 History 321 M-040 Mathematics 381 CASS-301 Physics 381 CASS-301 Psychology 303 ME-115 Rel. Studies 331 M-040	Chemistry 351 S.C. Economics 101F M-040 History 281 M-220 Philosophy 101A S.C. Philosophy 101B S.C. Psychology 352 S.C. Rel. Studies 201 M-220	Biology 321 D-210 Mathematics 151A S.C. Mathematics 151B S.C. Mathematics 151C S.C. Mathematics 151D S.C. Pol. Studies 211 M-040 Sociology-Asth. 261 M-130
<b>Saturday, 13 December</b>		
Accounting 201 A, B, C, D S.C. Biology 452 D-210 Fine Arts Hist. 101 M-130 History 103 M-130 Physics 211 M-040 University 100 A, B, C, D, E, F S.C.	English 192A M-130 English 381 A, B, C, D S.C. Mathematics 301 M-040 Psychology 201B S.C.	Chemistry 361 KCI-104 English 101 A, B, C, D S.C. English 101 E, F, G, H S.C. English 101 I, J, K, L S.C. History 261 M-220 Psychology 271C M-040
<b>Monday, 15 December</b>		
English 281 S.C. English 281 M-040 Mathematics 111 A, B, C, D S.C.	Comp. Science 151A, B S.C. Psychology 101B S.C. Psychology 271 A, B S.C.	Business Adm. 401 A, B S.C. English 261 S.C. Mathematics 101 S.C.
<b>Tuesday, 16 December</b>		
Business Adm. 101A, B S.C. English 251 S.C. History 101A S.C.	English 192B M-120 English 193 M-220 Games 101A, B M-040 Nursing 101 Lab Exam Lab	Psychology 353 M-040 Sociology 101B M-130
<b>Wednesday, 17 December</b>		
English 194 M-040 English 195 M-130	Anthropology 201 M-040 French 121A M-220	French 121B M-130 French 231 M-130

## Room Legend

D- Duffy  
DA- Dalton  
K- Kelley  
M- Main  
ME- Memorial  
RL- Robertson library  
SC- Sports centre  
KCI- Chemistry building

## NOTES:

## (1) REGULATIONS FOR THE CONDUCT OF EXAMINATIONS

During an examination a student:

- (1) may not join or leave an examination room without the permission of the Proctor
- (2) must provide personal identification satisfactory to the Proctor if asked to do so
- (3) may bring only authorized materials into the examination room.
- (4) may communicate only with the Proctor(s) while in the examination room.
- (5) unless otherwise instructed, must return all examination materials at the end of the examination.

Violation of these Regulations will be addressed under the provisions of Academic Regulation 23 (a).

## (2) EXAMINATIONS MISSED

- (a) Satisfactory explanation for any examination missed must be made to the Registrar's Office within forty-eight (48) hours from the time the examination is written. Failure to do so will result in the notation "Fail so supplemental" (FNS) on the student's transcript.
- (b) The department will normally require the writing of a special examination in the case of an examination which was missed.
- (c) For explanations of sickness, a doctor's certificate may be required.
- (d) A fee of \$20 per examination is normally charged.

## (e) SPECIAL EXAMINATIONS ARE PERMITTED ONLY UNDER EXCEPTIONAL CIRCUMSTANCES

Application forms must be completed at the Registrar's Office and approved by the department(s) concerned.

## (3) RE-READING OF EXAMINATIONS

- (a) Application to have any paper re-read must be made to the Registrar within one month after the recording of results.
- (b) Such an application must be supported by a substantial reason in writing.
- (c) A fee of \$20 must be paid before any paper is re-read. If the result of the re-reading is a raising of the grade, the fee will be returned to the student.
- (d) Students who intend to appeal a course grade are cautioned that failing grades have been checked very carefully and, barring a clerical error, appeals seldom result in higher grades.

## INCOMPLETE SUBJECTS

(a) Students who fail to complete all the requirements of a course due to circumstances beyond their control (such as illness) may, WITH THE PERMISSION OF THE PROFESSOR, CHAIR AND DEAN, be granted an amount of time deemed reasonable for completion of said course. Permission must be in writing and must be received in the Registrar's Office prior to the recording of final grades.

- (b) If a student does not complete the requirements of a course within the agreed-upon time, a grade of **ENS** will replace the **INC**.

## INTENT:

- (1) The grade will replace **INC** on the transcript.
- (2) If a student already has a passing grade without completing the work and fails to complete the work by the agreed-upon date, the passing mark shall be submitted and shall be recorded in place of the **INC**.