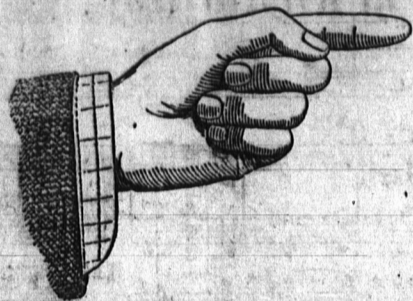


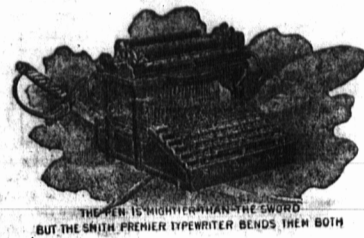
# UNION COMMERCIAL COLLEGE

## A Modern and Up-to-date Institution PRACTICAL COURSES TAUGHT BY PRACTICAL TEACHERS

Graduates from this Institution secure and hold good positions. The best positions that offered in Charlottetown during the past term were filled by our graduates



### WHY ?



- BECAUSE** they are trained to do business as it is done at the present time—not as it was done 25 years ago.
- BECAUSE** the school is in every particular what it claims to be a progressive, well-equipped, thoroughly efficient business training school.
- BECAUSE** every student is given personal instruction and none are neglected.
- BECAUSE** all the branches taught in up to date Business Colleges are taught here. Colleges that advertise to teach a lot of branches and do not do so, are doing the student a grave injustice.
- BECAUSE** good discipline is insisted on in all departments. The value of this cannot be over estimated. We endeavor not only to give a thorough knowledge of business affairs, but also to exercise such discipline as will result in correct business habits.

## RECOMMENDATIONS

We could print hundreds of recommendations from graduates and employers had we the space. Here are a couple selected from the number.

From one of the leading business firms in this Province.  
Souris East, P. E. I Jan. 10, 1906.  
Mr. Wm Moran,  
Principal U. C. C.,  
Charlottetown.  
DEAR SIR:  
In reply to your favor of Jan. 6th. we would say that Miss Cameron is with us; we can also say confidently that her work is quite satisfactory. If all your students are as capable as Miss Cameron, we would only be too glad to give you any kind of a recommendation that we could write, as her work is well done in every respect.  
Anything that we can do to assist you in any way, we will be only too pleased to do so at any time.  
Respectfully yours,  
(Sd'g) MATTHEW & McLEAN.



### A Strong Recommendation

From a Former Pupil.  
HALIFAX, N. S.,  
August 1, 1906.  
Mr. William Moran,  
Principal Union Commercial College,  
Charlottetown, P. E. I.  
DEAR SIR,—  
I have much pleasure in saying these few words in recommendation of your school. In the four months which I spent with you as a student of phonography I had an opportunity of observing at close range the admirable system of teaching in all departments, and personally of experiencing its benefits. Now after an experience of about ten months here in the office of Messrs. Davis & Fraser I am in a position to attest to the practical value of the training you impart. To all intending students I would recommend strongly the Union Commercial College.  
Yours sincerely,  
A. J. MACADAM.

**OUR GRADUATES** are holding excellent positions in all parts of Canada and United States. You never hear of a Union Commercial College student losing a position on account of incompetency.

**NO TIME WASTED** in nonsense. We believe that students who pay tuition and board should not be allowed to waste their time. It is money lost. We do not want time wasters. We will not keep them in our college. It is doing them an injustice. Parents can depend on their sons and daughters receiving the best attention, and they can be assured there will be no waste time.

**DIPLOMAS** A college that will grant a diploma to an incompetent student is doing that student an injustice. No Union Commercial student will be awarded a diploma until he or she comes up to the high standard set by this institution.

**WHERE** is the best place to attend? Go to a school that has a reputation in the community for honest conscientious work, and whose students are its best advertisements, where every student receives the same attention, where the teachers take an interest in the students, where home work is insisted on.

**SITUATIONS** We are always on the lookout for good positions for our graduates. We have placed many of them in the best paying positions in this Province. Business men come to us for help. We do not try to secure Students by guaranteeing positions. No reliable Business College will do this, but we certainly secure good positions for many of our graduates, and without cost to them.

### COMMERCIAL DEPARTMENT

**BOOKKEEPING**  
**ARITHMETIC**  
**RAPID CALCULATIONS**  
**COMMERCIAL LAW**  
**PENMANSHIP**  
**SPELLING**  
**BUSINESS LETTER WRITING**

**BOOKKEEPING** In this important branch we have made great advancement over the old method by introducing that which will lead to a thorough understanding of the principles of the science of accounts.

**ARITHMETIC** Every "short cut" in calculations known to expert accountants is presented to the students. The drill in this subject is very practical and most interesting.

**RAPID CALCULATIONS** The pupil is taught in this department just the kind of figuring he would have to do in a business office and those who employ our graduates, instead of having to teach them, find them competent.

**COMMERCIAL LAW** We have special classes in this subject and our students are well drilled in the general principles of common and statute law.

**PENMANSHIP** This is a most important branch and one to which we pay particular attention. We turn out good writers. There will be special classes in penmanship.

**SPELLING** There are Business Colleges that neglect this subject, not so with us. We think it most important. Our graduates are all good spellers.

**BUSINESS LETTER WRITING** Regular classes are held for this subject and students are trained to write good business letters. This is a very important branch of Business education.

Fill out this coupon and return to us. You will receive valuable information that may be the means of putting you on the road to success.

Union Commercial College  
Ch'town, P. E. I.

GENTLEMEN,  
Please send me full information concerning your college work.

Yours,  
Name.....  
Address.....

### SHORTHAND DEPARTMENT

**SHORTHAND (Gregg or Benn Pitman)**  
**TYPEWRITING (Touch Method)**  
**PENMANSHIP**  
**CORRESPONDENCE**  
**MANIFOLDING**  
**MIMEOGRAPHING**  
**OFFICE PRACTICE**

**SHORTHAND** We teach both the Gregg and Benn Pitman. This is the only College in this Province where you can get a choice of Systems. The Gregg Shorthand is capable of great speed and is easier learned than any other system. Students who are writing this System are making excellent progress. A Practical Verbatim reporter of 12 years experience is in charge of this department.

**TYPEWRITING** This College has honor of graduating the first "touch operator" ever graduated from a Business College in this Province. The good work is still kept up, "Touch Typewriting" is the only modern way. The leading Business Colleges teach it. The other methods are "behind the times."

**OFFICE PRACTICE** Here we have a model training office where students are taught to do their work just as it is done in the business offices to-day. This is one reason why our students make such good stenographers.

**A GREAT SHOWING** Every graduate of the U. C. C. who has left this Province has secured a good position and many of them have expressed their thanks for the training they received while with us. What we have done for them we can do for you. Will you allow us?

**REMEMBER** A cheap substantial business or shorthand education is worse than none at all, for you cannot make a success of such an education and both your time and money are thrown away. Inquire about the different schools before you decide to attend, ask about results. Find out what graduates are holding the best positions. Ask the men who employ them. We feel confident when you do this you will decide to attend the "Union Commercial". Write or call for illustrated prospectus.

**W. MORAN, Prin., Union Commercial College,**  
Next to Examiner Office, Charlottetown, Queen Street.